



*Building a Culture where Academic Achievement is Celebrated!*

**2600 Mayport Road  
Atlantic Beach, Florida 32233-2998**

*Katrina E. McCray, Principal*

May 16, 2018

Dear Parents and Guardians,

This letter is to inform you of an incident that occurred at Mayport Middle School, and the measures we have taken to keep our students safe.

Yesterday, it was reported to me that a substitute teacher inappropriately touched a student. We are deeply concerned whenever there is an allegation of harm to a child or a threat to a child's safety. We acted swiftly to remove the substitute teacher, and we have reported the incident to the Jacksonville Sheriff's Office, Duval County Public School Police and the Department of Children and Families. This person will have no interactions with children at our school.

JSO, the District and DCF are conducting full and thorough investigations into this matter. We will take appropriate action, pending the outcome of these investigations.

We ask for your patience as the various agencies investigate, and please understand that we cannot comment further while the investigations are ongoing. However, we want to reiterate that your children's safety is our top priority. If you have any questions or concerns, please do not hesitate to contact me at (904) 247-5977.

Sincerely,

Katrina E. McCray  
Principal